

UNL Faculty-Led: England: Honors in London

Spring 2018 Pre-Departure Task List

- **Commit** to your program on MyWorld and electronically sign the “Committing to a UNL Program” document ASAP!
- **Apply for your passport!** (<http://passport.unl.edu>)
Keep in mind the 4-6 weeks that your passport takes to get sent to you – you may want to pay the extra fees to have the passport expedited (an expedited passport takes approx. 3 weeks)
Due Date: Passport information needs to be uploaded to MyWorld BY February 5, 2018 under the “*Passport Information” Questionnaire.
- **Enroll in UNL Course(s)**
 - By now you should all be enrolled in the spring course associated with this class, UHON 298H for undergraduate students
Due Date: As soon as possible!
- **Complete the Health Clearance Process!** (<http://educationabroad.unl.edu/health-safety>)
 - Electronically sign the “Health Clearance Notification” document and the “Health Clearance Requirement (STUDENT)” on MyWorld
 - Complete the Confidential Health History Form (this will not be shared with our office – only with your health care provider)
 - Make an appointment with your health care provider (some students go to the Travel Clinic at the University Health Center. You can also go to your local physician)
 - Take the Health Clearance Form with you to your appointment. Have your physician complete the form, and return the form to the Education Abroad Office front desk**Due Date(s):**
 - Two months prior to departure if you **DO** need accommodations: January 16, 2018
 - One month prior to departure if you **DO NOT** need accommodations: February 16, 2018
- **Upload a Copy of Your GeoBlue Student Insurance Card (PROGRAM DATES)**
 By mid-February the UNL Education Abroad Office will enroll you in GeoBlue Student Insurance. Once we enroll you in insurance you will receive an email from the GeoBlue website with login instructions. You will then be able to login to their website to obtain your international insurance card. Please download your card from the GeoBlue website and upload a copy of this card to your MyWorld application.
Due Date: March 2, 2018
- **Complete all other questionnaires, materials, and signature documents** within your MyWorld Application
 - Power of Attorney*
 - U.S. Department of State and CDC Follow-Up*
 - Centers for Disease Control (CDC) website*

- Creating **AND** Updating Your Itinerary Record in MyWorld*
- Education Abroad Agreement*
- US State Department Information*
- Using Financial Aid*
- Creating a Culture of Safety: A Practical Guide to Going Abroad*
- GeoBlue Student Health Insurance Coverage + Political Security & Natural Disaster Services*

*All above items are due at least two weeks prior to your program's departure on **March 2, 2018** - however it is suggested that you begin completing this items as soon as possible

■ **Are you using Financial Aid or UNL renewable scholarships for the program?**

If no, you do not need to take any action in regards to this step.

If yes...

- Download the Complete the "Adjustment to Cost of Attendance Form" from the Announcements Section of your MyWorld & complete your information at the top
- Make an appointment at the Office of Scholarships & Financial Aid with Anna Plank, Tabitha Haynes, or Summer Woolsey – mention you want to discuss using Financial Aid and/or UNL Renewable Scholarships for your study abroad program
- Take the Complete "Adjustment to Cost of Attendance Form" with you to your appointment
- Anna, Tabitha, or Summer will use this form to evaluate your Financial package and inform you how your current aid/scholarships will apply to this program

Office of Scholarships & Financial Aid Anna Plank, Tabitha Haynes, or Summer Woolsey 12 Canfield 402-472-2030

■ **Attend Pre-Departure Orientation (required)**

- Throughout the coming semester the faculty leaders along with the Education Abroad Office will hold pre-departure meetings as well as a pre-departure orientation during your class meetings. **Please note that you are required to attend a pre-departure orientation – if you miss the class meeting the day the Education Abroad Office delivers this orientation you will be required to attend a makeup session.**